

March 12, 2020

Dear Odyssey Charter Schools Community Members:

Last night Pasadena Unified School District sent another update about COVID-19 to the community. The [City of Pasadena Public Health Department \(PPHD\)](#) has confirmed the first case of novel coronavirus disease (COVID-19) in a Pasadena resident. The first confirmed case is not a community transmission and has no known contact with PUSD or Odyssey Charter Schools. We also learned that the Caltech graduate student mentioned in our message of yesterday has not contracted COVID-19. Click [here](#) to see the notice from Superintendent Dr. Brian McDonald.

Rest assured, Odyssey Charter Schools have already implemented proactive measures as outlined in yesterday's letter to prevent and contain the spread of COVID-19.

Odyssey Charter Schools will be implementing the following **additional steps effective**, Thursday, March 12, 2020:

- Parents and caregivers are to use the drop off and pick up lane **only** to limit the number of people on campus
- All parent/teachers meetings will be via phone or postponed

As noted yesterday, **Odyssey Charter Schools has ensured the following immediate steps have been taken:**

- Effective, Wednesday, March 11 through April 12, Odyssey Charter Schools are **postponing or canceling all public events** that bring large groups of students, adults, and community members together.

These actions include:

- OPPG/OSPPG Spelling Bee (Scheduled March 14)
  - School assemblies and performances
  - Classroom Learning & Writing Celebrations
  - Morning Reading
  - Parent Ed Nights
  - All school level parent/community meetings, including OPPG and OSPPG meetings and events
  - Odyssey Rockfest (Scheduled on March 26 & March 27)
  - All school field trips (including walking field Trips) scheduled through April 10
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- Effective immediately, we are limiting visitors to Odyssey Charter schools, including volunteers. We look forward to welcoming our dedicated volunteers back to our campus later this spring.
  - Teachers and staff with any fever or respiratory infection symptoms should not come to work. Teachers and staff will self-screen (i.e. check themselves for fever 100F or higher and/or

respiratory systems such as a productive cough) for respiratory infection symptoms each morning before interacting with students.

- 5th-8th After School Athletics will continue to be evaluated in consultation with PUSD and LACOE. We will have a determination soon.
- After School Enrichment programs will continue to be evaluated in consultation with PUSD and LACOE. We will have a determination soon.

At this time, the California Public Health Department does not recommend proactively closing schools. Beyond providing education for our students, public schools are the access point for critical social services for thousands of families. Many of our students' parents are on the front lines of the COVID-19 response. School closures also create concerns about child care and possibly exposing at-risk caregivers. By keeping our doors open, we help ensure that our community stays safe.

We will continue to keep you informed as circumstances change and are committed to ensuring that the health and safety of our students, staff and families is our first priority.

Sincerely,

Lauren O'Neill, Executive Director  
Odyssey Charter Schools